



Drama Booster Board Meeting

Date: September 19, 2022

Location: Tech Room, Lavilla School of the Arts

Attendees:

- Melanie Moore, President
- Emily Carpenter, VP Communications
- Kate Chung, VP Patrons & Special Events
- Jason Collins, Drama Teacher
- Laura Frye, Drama Teacher
- Vania Goldman, Treasurer
- Nicole Holloman, Volunteer Coordinator
- Rebekah Hutto, VP Merchandise
- Melissa Kolterjohn, Secretary
- Abbie Malkewitz, Drama Teacher
- Rachel Gunter-Shapard, VP Concessions
- Jackie Tabony, VP Show Support
- Romecca Terrones, Thespians Chair
- Angela Turk, VP Fundraising

Key Points

- Meeting minutes from August were unanimously approved by members.
- New bylaws were unanimously approved by members.
- Theater student attendance to at least one of the Godspell performances is **mandatory** for students. Parents should not just drop off students at performance and should plan to attend as well. Tickets sell fast and people have been turned away at the door in the past.
- Board is seeking a photographer for Godspell. Photographer must be available for November 16th matinee to take photos and allow usage of photos on social media and yearbook.
- The last day to sign up for Patron's is November 1, 2022.

Melanie Moore (President)

- Reported enrichment fee count with 53% having paid enrichment fees. People have until September 30, 2022 to pay these fees unless they have selected to pay in installments.

Vania Goldman (Treasurer)

- Asked board members to review last year's budget number and determine if want to change or keep the same.
- Looking for an apprentice given she will not be on board next year.
- Checking with former treasurer to see if received check from hotel banquet. Should have received \$300 for a returned deposit.

Emily Carpenter, VP Communications

- October newsletter will go out by the 10th and will contain the following:
 - Winning theater pick(s) for online poll. To date, Mean Girls and Elf are in the lead. Aladdin is also being considered given a connection of Ms. Frye's connection. Discounted theater ticket prices extend to the entire family.
 - Volunteer and concession lists for Fall musical (Godspell).
 - Reminders about paying Enrichment Fees and Patrons.

Jackie Tabony, VP Show Support

- Passed out new Program Ad flyers for the Fall show for review by board members (one for business and one for personal ads).
- Bios will not be included in the Fall program given there are 32 kids. However, it would be nice to have a picture of the full cast in the program along with their individual names.
- 30 posters will be printed for the show. Marjory Vasquez will do the printing for the program. Jackie would like to print the posters on heavier stock as done in the past. Melanie and Vania to send Jackie information on printer. Posters should be ready by the end of October.

Rachel Gunter-Shapard, VP Concessions

- Amazon concession list should be ready to go by October 1st for inclusion in October 10th newsletter.

Kate Chung, Patrons & Special Events

- To date there are 12 who have paid to be Patrons (last year's total count ~15).
- Idea to do a promo video featuring students for Patrons.
- Theme for Patron's dinner will be rainbows, cheerful and colorful.
- Adding extra \$1,000 for banquet décor. May be saving money on venue this year.
- Looking for a lot of volunteers for Patron's this year to shadow and learn about program for next year.

Laura Frye, Drama Teacher

- Recommends getting softer fabric cast and crew t-shirts.
- Rehearsals are going well and does not need help right now, but she will need help the closer they get to tech rehearsals to help wrangle the kids. She is seeking one adult to help out during tech week (possibly Jason or Amber).
- Need photographer to take photos of kids during matinee program.
- There will be no intermission for Godspell. It is an hour long production.
- No additional monetary needs at this moment.

Next Board Member Meeting

October 10, 2022, 5:30 to 6:30 pm, Tech Room

Other Important Upcoming Dates

- October 10th, 6:30pm – Parent Theatre Class
- Fall Musical Production: Godspell
 - Wednesday, November 16 (matinee – closed to public, students only)
 - Thursday, November 17 (7:00pm)
 - Friday, November 18 (7:00pm)
- November – Makeup Workshop and Stage Combat Workshop (more details to come); only available to students who have paid Enrichment Fee
- December 3rd - Florida Jr Thespians District Festival, Landrum Middle