



LaVilla Theatre Boosters Inc. Meeting – Minutes

Date: February 2, 2026 at 5:30pm

Location: Tech room -Lavilla School of the Arts

Carrin Simmons, Co-President	X	Miranda Slocumb, Co-President	X
Michael Danhour, Treasurer Co-VP		Amber Jubinsky, Secretary Shadow	
Latoya Scott, Secretary	X	Aubrie Tanner, Merchandise	X
Dominica Mount, Co-VP Communications	X	Lisa Maddox, Co-VP Communications	X
Faye Hedrick, Patrons Co-VP	X	Tiffany Hartley, Patrons Co-VP	X
Tamera Grove, Co-VP Fundraising		Vicky Lane, Co-VP Fundraising	X
Aaron DeCicco, Thespian	X	Sheila Winkler, Show Support Co-VP	
Mike Dillon, Concessions VP	X	Aaron Simmons, Concessions VP	
Jason Collins, Teacher	X	Abbie Malkewitz, Teacher	X
Amber Amerson, Teacher	X	Michelle Lebkuecher	
Tyler Taylor, Thespians	X		

Open Meeting:

Meeting called to order at 5:38pm by Carrin & Miranda, Co-Presidents

Action items:

Vote on Bylaws- VP update

A proposal was made to replace the Thespians position and rename it "Theater Special Events Coordinator." Motion to approve this change was introduced by Aaron Deccico and seconded by Latoya Scott. The motion passed unanimously among all participating theater board members. The bylaws will be revised accordingly to reflect this update.

VP Openings:

Treasurer needed as priority

Show support –immediate need, Miranda will assist for now. Sheila no longer be able to assist.

Silent auction so they can start training before end of year

Ms. A stated she can send a flier out for extra credit to gage parent interest in board positions.

*DA Boosters president announced open positions for incoming 9th grade parents: treasurer, merchandise, concessions, secretary, and show support.

Committee Reporting:

Secretary- LaToya Scott

- Approval of January 2026 Meeting Minutes approved by Lisa Maddox followed by Vicky Lane. Minutes approved by majority.
- Quarterly Newsletter- Focus on Mr. Collins- currently in progress.

Finance - Mike Danhour

- Financial Report – No update at this time.

Communications- Lisa Maddox & Dominica Mount

- **Spring show patron & program ad**
 - Flyer provided to solicit ads has been confirmed in good order and can be sent out on social media.
 - Program ad submissions due by Feb 23 for design and predesigned ads.
 - Dominica suggested a list of future cut-off dates will be helpful for parents. This would include dates for items needed for purchase by concessions.
 - Post for Amazon wishlist for theater games for in class use will be posted via social media if parents wish to participate.

Patrons & Special Events- Tiffany Hartley & Faye Hedrick, Aaron DeCicco

- **Patron status update for Soundscapes (Spring show)**
 - Theme for patron reception in Black Box theatre- decorations & food
 - Flyer will be sent out to parents for cut off dates for ads. Additionally, communication will be sent to determine what night each patron will be attending.
 - Tiffany will be reaching out to Miranda pertaining to Canva template for ads.
 - Banquet will be a dessert reception. Subcommittee may be needed for the evening of the 12th and 13th setup.
 - Décor for dessert reception- Ms. A proposed incorporating splashes of color into the décor for the dessert reception. Additionally, Mr. Marshall recommended the use of stars as part of the decorations to enhance the overall theme and visual appeal of the event. T-shirt sample requested by Faye for inspiration for banquet ideas.
- **8th grade End of Year Banquet**
 - Confirmed date of May 9th
 - Additional volunteers needed. Volunteers are not required to be on the board. 6th and 7th grade parents strongly encouraged to participate.
 - Next committee meeting occurring Wednesday February 4, 2026.
 - Theme: Starry nights

Show Support- Sheila Winkler (& Miranda Slocumb)

- **Spring show posters & program**
 - Showtime approx an hour.
 - Bouquet sales- TBD Need someone to fill role.
 - Cast party ideas- approx 30 cast members. Need a place to that stays open late. Current idea Mellow mushroom.
 - Programs- currently no specific copyright issues. Splotch of an assortment of colors recommended for program.

Merchandise- Aubrie Tanner

- **Soundscapes Cast & crew T-shirt design**
 - Mr. Marshall will send ideas for décor for T-shirts.
 - Cast list provided by Ms. Malkewitz. Names of cast and spelling double checked for use.
 - No new items needed for purchase for inventory.
 - Planner design for 2026-27 (vendor lead time of ~4 wks) need to be ordered beginning of June. Artistic design recommended. Important school calendar dates needed to order ahead for next year.

Fundraising- Vicky Lane & Tamera Grove

- No updates currently. Need silent auction VP

Concessions- Mike Dillon & Aaron Simmons

- Donation needs- Amazon wishlist for spring show to communications is available. Sales will occur before show, as there is no intermission.
- Ms. A recommended a popcorn machine. However, concern over clean up. Research will be completed to determine cost for item.
- Concessions will be promoted the week of Feb 23rd and due March 9.
- Volunteer needs currently unknown.

Faculty Update

- Issue Based show
 - Date- potentially in April
 - Donations will be taken at the door.
 - T-shirt design should be ready by end of February
- FSCJ Artist Series- Beetlejuice – advertising on social media can begin now for ticket purchases. Potential disclaimer needed on flier for ticket purchase for age-appropriate recommendations. 35 tickets reserved for \$32.50 each. This is not a field trip. This is an opportunity for families to see a theater performance with parents.
- LaVilla school Showcase – Mr. Collin's mentioned there will be three touch up rehearsals for the opening number for SpongeBob.

- Other performances may include a Mime, or duet. Meeting will be held for showcase on Wednesday. Parent volunteers needed to watch students during showcase.
- Next wed fundraiser for mini show case for a family that is in need of donations.
- Ms. M is asking for fake flowers, any color, size, and shape to be donated for the 8th grade dance for wall decoration.

Meeting concluded 6:38p